
**Reinsurance Administration Professional Association
(RAPA)**

**Minutes of fall meeting held in Dallas, Texas
on October 19 and 20, 2009**

Attendees: see list attached

MONDAY: OCTOBER 19, 2009

Opening of the Meeting

Sharon Kelly welcomes everyone to the meeting, especially the new members and hands them a small welcome gift.

Sharon thanks Optimum Re for being the Host Company, particularly Melanie Singletary and Diane Brûlé.

Sharon reads the Anti-Trust statement (copy is attached)

Presentation by Sebastien Blondeau (Optimum Re Insurance Co)

Subject: The missing link – Actuarial, treaty, risk management, administration... what is the missing link?

Presentation by Dan Smith and Adiran Gagi (RGA Canada)

Subject: Client Relationship Management (CRM)

Update from the Educational Committee

Tonya Blackmore gave an update of the work done by the committee: An accelerated training guide that caters to new employees with no previous reinsurance expertise.

Presentation by Michael C. Anthony

Subject: Use your Brain... for a Change

Presentation by Steve Stockman (Ohio National)

Subject: The economy effect on the Life Insurance Business

Update from the Audit Committee

The audit committee announces their new material on Process & Controls Documentation relating to Treaty set-up and Retention Management by signing on RAP music. Some of committee members have a lot of talent!

Election of Officers

Leroy McCarty mentions that an association is as good as his membership is. RAPA has various working committees to which anyone is welcome to join if they have any interest in.

The Nomination committee was formed of:

- Leroy McCarty
- Shaun Downey
- Kelly Priest

Leroy mentions the proposal of the nomination committee for each officer position and indicates that nominations from the floor are also welcome; none were submitted.

All proposed members were unanimously elected:

- Chair: Shaun Downey (John Hancock)
- Vice Chair: Linda Hand (Swiss Re Canada)
- Treasurer: Mathew Hannon(Sun Life)
- Secretary: Kim Langstaff (Hannover Re)
- Past Chair: Sharon Kelly (RGA Canada)

Sharon indicates that she was honored to have been Chair of the RAPA and thanks everyone who served with her in the last year:

- Vice Chair: Shaun Downey (John Hancock)
- Treasurer: Linda Hand (Swiss Re Canada)
- Secretary: Diane Brûlé (Optimum Re)
- Past Chair: Leroy McCarty (Fidelity Security)

She also thanks all the committee chairs and committee members for the good work done.

Shaun Downey thanks Sharon for her past involvement as well as all other officers and committee chairs and committee members. He also thanks Diane Brûlé who has been on the board of officers for numerous years and is now leaving it. He also thanks Leroy McCarty that is also leaving the committee.

Shaun did a short presentation on the RAPA and its historic. He presented the vision and his view for the future. He wants to bring the RAPA closer to the membership especially in communicating with the membership more often.

TUESDAY: OCTOBER 20, 2009

Presentation: Shop talk

Interactive discussions on topics that are relevant to our industry.
Facilitator: Ellen Federowicz, Jackson National

Presentation: Enhancements to the RAPA website

By Robert Kennedy, Security Mutual Life Insurance Company of New York

Committee Breakout Meetings

A one-hour individual committee meeting was held, everyone is invited to seat on a committee even if they do not want to become a permanent member of that committee.

Treasurer's Report

Linda Hand presented the treasurer's report. As any industry meeting this year, the attendance to the Fall meeting is down so the RAPA will have to assume a large portion of the costs.

Copy of the treasurer report is attached.

Wrap-up

Shaun thanks everyone for attending the meeting. He thanks Patti Smith of the Meeting Committee for the outstanding job in organizing this meeting.

He indicates that a first communication should come prior to the end of the year indicating where the 2010 fall meeting will be held and a tentative agenda.